

**OKLAHOMA NATIONAL GUARD FEE WAIVER PROGRAM  
AREA VOCATIONAL-TECHNICAL SCHOOLS**

Name (Last, First MI): \_\_\_\_\_ Date: \_\_\_\_\_

SSAN: \_\_\_\_\_ Unit of Assignment: \_\_\_\_\_

Name of School Enrolling in: \_\_\_\_\_

**Privacy Act Statement**

Routine Uses: Used to verify the basic eligibility of Oklahoma National Guard personnel for the waiver of fees at Oklahoma Area Vocational-Technical Schools. Provides information on eligibility and program benefits, and makes this disclosure a matter of record. Disclosure of social security number is voluntary, but failure to provide may delay processing.

**Benefit Program:** Eligible members of the Oklahoma Army and Air National Guard may be entitled to have their fees (tuition) waived while attending an Oklahoma Area Vocational-Technical School. This program applies only to full-time programs of training. The benefits of this program do not include special classroom or lab fees or the cost of required textbooks, clothing or other equipment.

**Program Limitations:** This program applies to Area Vocational-Technical Schools (AVTS) under the Oklahoma State Vo-Tech system. Each AVTS may limit the number of fee waivers offered to soldiers and airmen of the Oklahoma National Guard. The program may be discontinued for any Oklahoma National Guard soldier or airman who does not meet the attendance or academic requirements established by the school.

**National Guard Member Certification:** I certify that I am a member of the Oklahoma Army or Air National Guard (not Inactive National Guard). I have read and understand the provisions of this program as stated above. I agree to follow all school policies and procedures related to enrollment, attendance and this benefit program. I understand that I must satisfactorily perform all required National Guard training. I understand that I must reapply for this benefit program each academic term or semester.

**Unit Certification:** The individual and unit information above is correct. The individual identified is in good standing in this unit and is satisfactorily performing all required training. A copy of this form will remain on file at the unit of assignment.

**Notice to School:** If you require additional information on the individual listed above or general information concerning this program, contact the Oklahoma National Guard Education Services Office at (405) 425-8322. This program involves a waiver of fees (tuition), in accordance with guidance from the Oklahoma Department of Vocational-Technical Education and the respective board for each AVTS.

\_\_\_\_\_  
Signature of Member

\_\_\_\_\_  
Signature of Unit Representative

\_\_\_\_\_  
Address & Telephone Number

\_\_\_\_\_  
Title and Telephone Number

**Section 13A****Tuition Fee Waiver****Oklahoma National  
Guard Tuition Fee  
Waiver**

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*It is policy that the Oklahoma National Guard Tuition Fee Waiver Program for Area Vocational-Technical Schools is endorsed effective July 1, 1996.*

A member of the Oklahoma National Guard shall receive a tuition fee waiver, provided the student:

1. has been certified as a member in good standing by the Adjutant General;
2. is an Oklahoma resident;
3. is enrolled in a **full-time vocational program** attending either half-time or full-time; and
4. meets all enrollment, admission and retention requirements of the institution.

This tuition waiver is limited to vocational-technical tuition fees and does not include other charges related to enrollment in a full-time vocational program such as college tuition fees, books, protective clothing or other required expenses.

Francis Tuttle reserves the right to limit the total number of fee waivers allowed and to discontinue the program after currently enrolled students have completed their program of study.

Application forms for tuition fee waiver may be obtained from Student Services.

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Continued  
New 1/96