

The Francis Tuttle Technology Center School District No. 21
12777 North Rockwell
Oklahoma City, Oklahoma 73142

Room A1015
Administration Building

**Regular Board of Education Meeting
June 10, 2019 at 4:00 p.m.**

AGENDA

1. Call to Order and Roll-Call Recording of Members Present and Absent

___Kurt Loeffelholz ___Suzette Northcutt Rhodes ___Kathy Reeser ___Dave Gillogly ___Chad Mullen

2. Acknowledgement of Guests Present

3. Consent Agenda:

All Items a - d Which Concern Reports and Items of a Routine Nature, Will be Approved by One Vote Unless Any Board Member Desires to Have a Separate Vote on Any or All of These Items

a. Minutes of the May 13, 2019 4:00 p.m. Regular Board of Education Meeting

b. Monthly Financial Report of Activity Funds

c. Monthly Transfer from the School Activity Fund to the General Fund in the Amount of, and Not to Exceed, \$270,048.99 as of May 31, 2019

d. Declaration of Surplus Property and Authorize Transfer, Sale, Exchange or Disposal of Surplus Property

Vote to Take Action on Consent Agenda Items a - d Unless Any Board Member Desires to Have a Separate Vote on Any or All of These Items

4. Discuss and Vote to Take Action on Treasurer's Report Presented by Carol Fadaiepour, Chief Financial Officer

5. Report on Monthly Encumbrances Presented by Sherri Meyer, Business Manager

a. Vote to Take Action on Monthly Encumbrances in Excess of \$15,000 Not Previously Presented as Quotation(s) or Contract(s), as follows:

1. 1905418 - Scott Rice for Moving East End of Information Technology Building

2. 1905538 - The Adler Group for CACI TIP Training

b. Vote to Take Action on Monthly Encumbrances 1905276 Through 1905696 for General, Building, COOP, and CME Funds

- c. Vote to Take Action on Encumbrance Change Orders No. 1900154 1901233, 1901385, 1901627, 1902249, 1902715, 1902745, 1903070, and 1903376
- 6. Marketing & Communication Update Presented by Ken Koch, Director of Marketing & Communications
- 7. Construction Report Presented by Jay Evans, Director of Facility Management & Development
 - a. Discuss and Vote to Take Action on Indefinite Delivery Indefinite Quantity (IDIQ) Project Quote with A-Tech Paving for Phase 2 – Rehab Package for Rehabilitation of Southwest Drive on the Rockwell Campus
- 8. Superintendent's Report Presented By Dr. Tom Friedemann
 - a. Review and Discuss FY 2020 Budget Proposal for All Appropriated Funds
 - b. Discuss and Vote to Take Action on Amendment of General Fund, CME Fund, Building Fund and Deferred Benefit Fund Budgets for FY 2019
 - c. Discuss and Vote to Take Action on Proposal for District Insurance (Property & Casualty, Crime, Electronic Data Processing, Inland Marine, Boiler & Machinery, Vehicles, General Liability, School Board Legal Liability and Garage) for FY 2020, Presented by Kim Gerlach/Arthur J. Gallagher and Company
 - d. Discuss and Vote to Take Action on Membership in the Oklahoma State School Boards Association (OSSBA) for FY 2020
 - e. Report, Discuss and Vote to Take Action on Participation in the Comprehensive Employment Services Agreement Administered by the Oklahoma State School Boards Association (OSSBA) for FY 2020
 - f. Discuss and Vote to Take Action on the Designation of the Following Employees for the Positions Identified for FY 2020
 - Carol Fadaiepour Treasurer
 - Laura Manahan Minute Clerk
 - Sherri Meyer Encumbrance Clerk
 - Brenda Hoover Assistant Encumbrance Clerk
 - Sherri Meyer Activity Fund Custodian
 - g. Discuss and Vote to Take Action on Certificate and Municipal Order for the Treasurer to County Clerk and County Treasurer for Oklahoma, Logan, Canadian and Kingfisher Counties
 - h. Discuss and Vote to Take Action on Designation of Depositories
 - i. Discuss and Vote to Take Action on the Designation of the Following Agents-of-Record for FY 2020:

Bill Birchall	Group Insurance Products
Kim Gerlach	District Property, Casualty, Liability, etc. Products
Carolyn Schultz	Long Term Care Insurance Products

- j. Discuss and Vote to Take Action on Awarding of the Following Quotations, and Contracts:

Quotation(s) FY 2019

2019-048	Computers & Peripherals – Rockwell and Portland Campuses
2019-049	Audio Visual Equipment – Reno and Rockwell Campuses
2019-050	Equipment – Mechatronics – Reno Campus
2019-051	Furniture – Rockwell, Reno and Deer Creek Campuses
2019-052	Amatrol Trainers – Rockwell Campus
2019-053	Equipment – Mechatronics – Reno Campus
2019-054	Hardware - Rockwell Campus
2019-055	Software License Renewal – Rockwell Campus
2019-056	Data Cable Equipment & Installation – Rockwell, Reno & Portland Campuses
2019-057	Emergency Alerts Paging Server & Digital Signs – Rockwell Campus

Contract(s) FY 2019

1. Agreement with Acquia for Cloud Services for Francis Tuttle Website
2. Partner Distribution Agreement with OpusWorks for eLearning Training and Portal Products
3. Account Service Agreement with Libris for Digital Asset Management Software and Tools
4. Incubator Lease Agreement with Ninja Technologies, LLC

Contract(s) FY 2020

1. Team Member Agreement Among the Oklahoma Department of Rehabilitation Services, Mercy Health System of Oklahoma, Francis Tuttle Technology Center, Dale Rogers Training Center and the Board of Regents of the University of Oklahoma's National Center for Disability Education and Training to Operate Project SEARCH an Employment Training Program for FY 2019-2020

2. Team Member Agreement Among the Oklahoma Department of Rehabilitation Services, INTEGRIS Baptist Medical Center, Francis Tuttle Technology Center, Dale Rogers Training Center and the Board of Regents of the University of Oklahoma's National Center for Disability Education and Training to Operate Project SEARCH an Employment Training Program for FY 2019-2020
3. Lease Agreement Renewal with Cross Timbers LLC for Lease of the Business Innovation Center
4. Lease Agreement with JR Fulton/Arthur Hayes Trust for Lease of the Melrose Campus
5. Renewal Contract with Francis Tuttle Foundation for FY 2019-2020
6. The Memorandum of Understanding with the Francis Tuttle Foundation for the Google TIDES Foundation
7. Memorandum of Understanding with Oklahoma Department of Career and Technology Education for the Delivery of Exams
8. Memorandum of Understanding with the Oklahoma Department of Career and Technology Education for ACT Career Ready 101/KeyTrain Licenses and WorkKeys Assessments for the Rockwell, Portland and Reno Campuses
9. Fixed Firm Information Security Consulting Services Agreement with True Digital Security
10. Fixed Firm Managed Scanning Services Agreement with True Digital Security
11. Sponsorship Agreement with Associated General Contractors of Oklahoma Education Foundation (AGC) for NCCER Accredited Training
12. Cooperative Agreement Renewal with the Oklahoma Department of Career & Technology Education for the Young & At-Risk Learners Training Project (Melrose)
13. SaaS License and Support Agreement Renewal with Cidi Labs for Annual Design Tools Subscription
14. Renewal of Specialty Lease Agreement with the Oklahoma County Sheriff's Office
9. Confirm the Regular Board of Education Meeting Scheduled for June 24, 2019 at 4:00 p.m. in Room A1015 of the Administration Building Located on the Rockwell Campus of the Francis Tuttle Technology Center, 12777 North Rockwell, Oklahoma City, OK 73142
10. New Business
11. Proposed Executive Session to Discuss:

- a. The Following Personnel Items so the Board May Return to Open Session to Report on and/or to Vote to Take Action on the Following Items Listed With no Action Necessary for Item a(2)(3)

1. The Employment of the Following Personnel for FY 2019 [Title 25 O.S. 307.B.1.]

Full-Time Personnel

Name	Position	Hire Date
Toney Mykel	Job Coach Project SEARCH/Health Sciences/Integris Baptist Medical Center	05/20/19

2. The Retirement of the Following Personnel for FY 2020 [Title 25 O.S. 307.B.1.]

Amy Henderson, Director/Career Planning Center/Rockwell Campus, Effective July 31, 2019

3. The Resignation of the Following Personnel for FY 2020 [Title 25 O.S. 307.B.1.]

Tara Chase, Career Advisor/Career Planning Center/Reno Campus, Effective June 30, 2019

4. The Employment of the Following Personnel for FY 2020 [Title 25 O.S. 307.B.1.]

Full-Time Instructional Personnel

Name	Position	Hire Date
Emilee Hedrick	Respiratory Care Instructor/Health Sciences/Rockwell Campus	07/01/2019
Kelli Carnes	Gateway to Technology Instructor/Portland Campus/Deer Creek Middle School	08/01/2019
Jennifer Sullivan-Ferree	Practical Nursing Instructor/Reno Campus	08/01/2019

5. The Employment Contract for Dr. Michelle Keylon, As Superintendent of the Francis Tuttle Technology Center School District to include Consideration for a One Year Contract Beginning July 1, 2019 [Title 25 O.S. 307.B.1.]

6. The Re-employment of the Following Non-Instructional Full-Time Personnel for FY 2020 [Title 25 O.S. 307.B.1.]

Acquaye, Sandra	Fields, Anthony	Lukowski, Deborah	Smith, Retia
Aldridge, Robert	Fisher, Sheila*	Luthye, Jimmie	Soto, Longinos
Alfaro, Nelson	Fleming, Nanita	Manahan, Laura	Southern, Julia
Allen, Lauren	Frazier, Tiffany	Martin, Jaman	Spence, Terri
Andrews, Marilyn	Friend, Miranda	Marks, Jane	Stanart, Matthew
Arnold, Kevin	Gallagher, Katherine	Martinez, Fernando	Stark, Richard
Bachman, Frank	Gallagher, Simon	Mason, Jeffery	Starks, Marquita
Baker, Donna	Garcia, Elizabeth	Maxwell, Gayle	Stegmann, Dianna
Barber, Kevin*	Garza, Gabriela	McGhee, Sharon	Stevenson, Janice

Beatty, Joshua	Gassen, Mark	McGowan, Carlton	Stevenson, Sametria
Beavers, Andrew	Gaston, Billy	McGrail, Jennifer	Taber, Autumn
Blair, Regina	Gorbet, Gary	McHenry, Kierra	Taplin, Richana
Blake, Tami	Grabow, Dorothy	McMurry, Sharron	Templin, Richard
Blancett, Scott	Gray, Tollie	Mendez-Duford, Haydee	Tullius, Deborah
Boaldin, Sheila	Griffin, Zane	Mendez, Valentina	Turpin, John
Boyer, Dominic	Guinn, Barbara	Merriman, Angela	Urquhart, Christine
Brewster, Judy	Hagen, Edna	Meyer, Sherri	Wagoner, Kenneth
Bristow, Rebekah	Hagood, Lisa	Miller, Michael	Wahahrockah, Gerald
Brown, Christopher	Haile-Egbert, Jennifer	Mitchell, April	Wallace, Terry
Brown, Kimberly	Hamett, Connie	Mitchell, Laura	Warren, Judy
Buchanan, Kaitlyn	Hammond, John	Money, Patrick	Warrior, Ledocia
Buck, Jeanie	Hammontree, Andrew	Morris, Michelle	White, Marva*
Bullock, Jessica	Hancock, Donna	Morris, Mylinda	White, Tomi
Cady, Debra	Hart, Kathy	Moton, Rosie	Williams-Maynard, Renee
Cady, Raymond III	Hawkins, Niki	Mugg, Sheryl	Wilson, Dave
Caldwell, MeQueal	Henderson, Karen	Mykel, Dorryn	Winfrey, Alexandria
Chan, Tanffy	Herrera, Dawn	Mykel, Toney*	Wood, Vicki
Cheek, Vera	Hill, Lisa	Nance, Dan	Wood, Vincent
Chipman, Meredith	Hinten, Carolyn	Nester, John	Wooley, Patricia
Clark, Eugenia	Holthe, Otto	Nichols, Jennifer	Wright, Roderick*
Coffman, Kristina	Hoover, Brenda	Nichols, Julie	Yates, Donald
Coffman, Marcia	Hubbard, Kelly	O'Connor, Kyle	Zachary, Leah
Cole, Vernon*	Hubble, Jerusha	Owen, Michael	
Conell, Brenda	Hubble, Keith	Perry, Jason	
Conner, Brenda	Humphreys, Anita	Pickard, Michelle	
Conrad, Cami	Humphreys, Kristin	Pierce, Karen	*Specially Funded
Coombe, Richard	Jerebie, Daniela	Pierce, Kathryn	
Cooper, Tracy	Jimenez, Maria	Prather-Skinner, Christine	
Craft, Gary	Jones, Felicia	Prewitt, Jesse	
Davis, Tosha	Karjoo, Catherine	Privett, Jason	
De La Vega, Juan	Kiehl, Ralieg	Rackley, Cyril	
DeLaRosa, Marisa	Kindberg, Richard	Roberson, Stormie	
Denton, Brooke	King, Ryan	Robison, Donna	
Derrick, Karen	Knapp, Jeffrey	Rosch, Jennifer	
Doan, Monte	Knightly, Carrie	Roybal, Bryan	
Done Molina, Diana	Lairet, Minna	Saliba, Richard	
Duncan, Richard	Lamb-Hornsby, Jennifer	Scalf, Molly	
Enneking, Michael	Lankford, Kenneth	Schmid, Shawn*	
Esquibel, Raymond	Ledford, Traci	Scott, Troy	
Eveleigh, Donalda	Lemen, Kay Ann	Shaw, Richard	
Fearing, Kelli	Limestall, Jessica	Sissom, Brett	
Felton, Ittima*	Lindsey, Kirsten*		
Ferguson, Angela			

12. Vote to Convene in Executive Session

13. Vote to Approve Returning to Open Session

14. Statement of President Kurt Loeffelholz Concerning Minutes of the Executive Session

15. Vote to Take Action on the Employment of the Following Full-Time Personnel for FY 2019: Toney Mykel; Job Coach/Project SEARCH/Health Sciences/Integris Baptist Medical Center, Effective May 20, 2019
16. The Employment of the Following Full-Time Instructional Personnel for FY 2020: Emilee Hedrick, Respiratory Care Instructor/Health Sciences/Rockwell Campus, Effective July 1, 2019; Kelli Carnes, Gateway to Technology Instructor/Portland Campus/Deer Creek Middle School, Effective August 1, 2019; Jennifer Sullivan-Ferree, Practical Nursing Instructor/Reno Campus, Effective August 1, 2019
17. Vote to Take Action on The Employment Contract for Dr. Michelle Keylon, as the Superintendent of the Francis Tuttle Technology District to Include Consideration for a One Year Contract Beginning July 1, 2019
18. Vote to Take Action on The Re-employment of the Non-Instructional Full-Time Personnel for FY 2020 Under Item 11a(6)
19. Vote to Take Action on Adjournment

Posted on the front door of the Administration Building, Rockwell Campus, 24 hours prior to the Board Meeting. Notice of this Regular Board of Education Meeting was given to the Office of the Oklahoma County Clerk prior to December 15, 2018

By: _____
Sherri Meyer, Deputy Clerk, Board of Education