

The Francis Tuttle Technology Center School District No. 21
12777 North Rockwell
Oklahoma City, Oklahoma 73142

Room A1015
Administration Building

Regular Board of Education Meeting

June 24, 2019 at 4:00 p.m.

AGENDA

1. Call to Order and Roll-Call Recording of Members Present and Absent

__Kurt Loeffelholz __Suzette Northcutt Rhodes __Kathy Reeser __Dave Gillogly __Chad Mullen

2. Acknowledgement of Guests Present

3. Consent Agenda:

All Items a - c Which Concern Reports and Items of a Routine Nature, Will be Approved by One Vote Unless Any Board Member Desires to Have a Separate Vote on Any or All of These Items

- a. Minutes of the June 10, 2019 4:00 p.m. Regular Board of Education Meeting
- b. Monthly Transfer from the School Activity Fund to the General Fund in the Amount of, and Not to Exceed, \$150,010.07 as of June 17, 2019
- c. Declaration of Surplus Property and Authorize Transfer, Sale, Exchange or Disposal of Surplus Property

Vote to Take Action on Consent Agenda Items a – c Unless Any Board Member Desires to Have a Separate Vote on Any or All of These Items

4. Presentation of FY 2020 Budget Proposal for All Appropriated Funds, Presented by Carol Fadaiepour, Chief Financial Officer
5. Public Hearing of FY 2020 Budget for All Appropriated Funds, Conducted by Kurt Loeffelholz, President/Board of Education
6. Discuss and Vote to Take Action on FY 2020 Budget for All Appropriated Funds
7. Report on Monthly Encumbrances Presented by Sherri Meyer, Business Manager
 - a. Vote to Take Action on Monthly Encumbrances 1905697 Through 1905795 for General, Building, COOP, and CME Funds for FY 2019

b. Vote to Take Action on FY 2020 Monthly Encumbrances in Excess of \$15,000 Not Previously Presented as Quotation(s) or Contract(s), as follows:

2000010	Blanket to the City of Edmond – Electricity & Water/Business Innovation Center
2000013	Blanket to the City of Oklahoma City – Water/Portland Campus
2000015	Blanket to the City of Oklahoma City – Water/Rockwell Campus
2000017	Blanket to Cox Cable – Telephone Services/District-Wide
2000018	Blanket to Cox Cable – Internet Connection/Business Innovation Center/Edmond
2000020	Blanket to OG&E – Electricity/Rockwell Campus
2000021	Blanket to OG&E – Electricity/Reno Campus/Building No. 2
2000022	Blanket to OG&E – Electricity/Reno Campus/Building No. 4
2000023	Blanket to OG&E – Electricity/Portland Campus
2000025	Blanket to ONG – Gas Transportation/Rockwell Campus
2000033	Burmax – Cosmetology Kits for Bookstore Resale
2000034	Ellucian Company L.P. for Student Information System Licenses
2000035	Logan County Treasurer – Estimated Cost of County Revaluation
2000036	Blanket to Office of Management & Enterprise Services – Board Health & Dental Insurance
2000038	Postmaster – Bulk Postage
2000040	Securitas for Security Services/Rockwell Campus
2000041	Securitas for Security Services/Reno Campus
2000042	Blanket to Staples – Office Supplies/District-wide
2000043	Tyler Outdoor Advertising, LLC – Billboard Advertising
2000044	Tyler Technology – iVisions Finance Accounting Software Support
2000045	UMB - Lease Revenue Note Payment - Tranche #2
2000046	Oklahoma County Clerk – Estimated Cost of County Revaluation
2000047	Security BankCard Center Inc. – Estimated P-Card Purchases

c. Vote to Take Action on Monthly Encumbrances 2000001 Through 2000269 General, Building, COOP, and CME Funds for FY 2020

8. Construction Report Presented by Minna Lairet, Assistant Director Facility Management and Development
 - a. Discuss and Vote to Take Action on the Indefinite Delivery Indefinite Quantity (IDIQ) with A-Tech Paving for Phase 3 – Associated Work for the Rehabilitation of Southwest Drive on the Rockwell Campus
 - b. Discuss and Vote to Take Action on the Terracon AIA Contract and Proposal for the Danforth Campus Soils Report
 - c. Discuss and Vote to Take Action on Substantial Completion for the Central Plant Project on the Reno Campus

9. Superintendent's Report Presented By Dr. Michelle Keylon, Deputy Superintendent
 - a. Discuss and Vote to Take Action on Proposal for District Insurance for FY 2020
 - b. Discuss and Vote to Take Action on the Emergency Operations Plan for FY 2020
 - c. Discuss and Vote to Take Action on the Marketing & Creative Services Plan for FY 2020
 - d. Discuss and Vote to Take Action on Awarding of Quotations and Contracts for Purchases of Capital Improvements, Goods, and/or Services

Quotation(s) FY 2020

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| 2020-003 | Computers & Peripherals - Districtwide |
| 2020-004 | Hardware – Rockwell & Portland Campuses |
| 2020-005 | Furniture – Information Technology – Rockwell Campus |
| 2020-006 | Furniture – Information Technology – Rockwell Campus |
| 2020-007 | Furniture – Information Technology – Rockwell Campus |

Contract(s) FY 2020

1. Contract Renewal with Constellation New Energy for Natural Gas Purchase
2. Contract Renewal with Xerox Corporation for Copier Equipment
3. Lease Renewal with Xerox Corporation for Multi-Function Printers
4. Contract Renewal with Clean Uniform for Uniform Rental Service

5. Contract Renewal with Kone, Inc. for Elevator Maintenance/Rockwell, Reno, Portland Campuses and the Business Innovation Center in Edmond
 6. Contract Renewal with MAC Systems for Life Safety System – All Campuses
 7. Contract Renewal with HOODZ of Oklahoma for Kitchen Exhaust System Cleaning – Rockwell, Portland & Reno Campuses
 8. Renewal of Basic Legal Services Program Agreement with the Center for Education Law
 9. Memorandum of Agreement with Danielle Fields to Provide Counseling Services to Students in Project HOPE as an Independent Contractor
 10. Memorandum of Agreement with Jim Coffman to Provide Counseling Services to Students in Project HOPE as an Independent Contractor
 11. Blanket License Agreement with Associated Production Music LLC (APM) (Formerly Omni Music) for Access and Use of Certain Copyrighted Musical Compositions and Sound Recordings for the Marketing & Communications Department
 12. Memorandum of Agreement with the Oklahoma City-County Board of Health to Provide Physical Facilities to Support Personnel Providing Emergency Health Services During a Disaster or Public Health Emergency
 13. Renewal of Legal Services Agreement with Rosenstein, Fist & Ringold
10. Confirm the Regular Board of Education Meeting Scheduled for July 8, 2019 at 4:00 p.m. in Room A1015 of the Administration Building Located on the Rockwell Campus of the Francis Tuttle Technology Center, 12777 North Rockwell, Oklahoma City, OK 73142
11. New Business
12. Proposed Executive Session to Discuss:
- a. The Following Personnel Items so the Board May Return to Open Session to Report on and/or to Vote to Take Action on the Following Items Listed With no Action Necessary for Item a(4)
 1. The Recommendation of the Superintendent for the Non-Reemployment of the Specially Funded Job Developer/Training Oklahomans to be Productive Program (TOP) for 2019-2020
 2. The Employment of the Following Personnel for FY 2019 [Title 25 O.S. 307.B.1.]

Part-Time and/or Temporary Personnel

Name	Position	Hire Date
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Rio Ralls	Prep Cook BG's Café/Portland Campus	06/10/19-06/30/19
Caleb Anderson	Technology Support/Information Technology Services (Temporary)	06/10/19-06/30/19
Caleb Hoey	Technology Support/Information Technology Services (Temporary)	06/10/19-06/30/19
Owen Mitchell	Technology Support/Information Technology Services (Temporary)	06/10/19-06/30/19
Elliott Stowe	Technology Support/Information Technology Services (Temporary)	06/18/19-06/30/19

3. The Promotion of the Following Personnel for FY 2020 [Title 25 O.S. 307.B.1.]

Stephanie Harris, Bio-Science and Medicine Academy Instructor/Health Sciences/Rockwell Campus, to Assistant Instructional Director/Portland Campus, Effective July 1, 2019

Broderick Steed, Part-Time Evening Administrator/Rockwell Campus to Assistant Instructional Director/Trade & Industrial/Rockwell Campus, Effective July 1, 2019

4. The Retirement of the Following Personnel for FY 2020 [Title 25 O.S. 307.B.1.]

Cyril Rackley, Lead Bus Driver/Scheduler/Rockwell Campus, Effective July 31, 2019

5. The Employment of the Following Personnel for FY 2020 [Title 25 O.S. 307.B.1.]

Full-Time Personnel

Name	Position	Hire Date
Kurt Thomas	Assistant Instructional Director/Health Sciences/Rockwell Campus	07/01/2019

6. The Staffing Plan & Compensation for Full-Time Personnel for FY 2020 [Title 25 O.S. 307.B.1.]

7. The Employment Contract for Dr. Michelle Keylon, As Superintendent of the Francis Tuttle Technology Center School District to Include Consideration for a One Year Contract Beginning July 1, 2019 [Title 25 O.S. 307.B.1.]

13. Vote to Convene in Executive Session

14. Vote to Approve Returning to Open Session

15. Statement of President Kurt Loeffelholz Concerning Minutes of the Executive Session

16. Vote to Take Action on The Recommendation of the Superintendent for the Non-Reemployment of the Specially Funded Job Developer/Training Oklahomans to be Productive Program (TOP) for 2019-2020

17. Vote to Take Action on The Employment of the Following Part-Time and/or Temporary Personnel for FY 2019: Rio Ralls, Prep Cook/BGs Café/Portland Campus, Effective June 10, 2019 through June 30, 2019; Caleb Anderson, Information Technology Services Intern/Rockwell Campus (Temporary) Effective June 10, 2019 through June 30, 2019; Caleb Hoey Information Technology Services Intern/Rockwell Campus (Temporary) Effective June 10, 2019 through June 30, 2019; Owen Mitchell, Information Technology Services Intern/Rockwell Campus (Temporary) Effective June 10, 2019 through June 30, 2019; Elliott Stowe, Information Technology Services Intern/Rockwell Campus (Temporary) Effective June 18, 2019 through June 30, 2019

18. Vote to Take Action on The Promotion of the Following Personnel for FY 2020:

Stephanie Harris, Bio-Science and Medicine Academy Instructor/Health Sciences/Rockwell Campus, to Assistant Instructional Director/Portland Campus, Effective July 1, 2019

Broderick Steed, Part-Time Evening Administrator/Rockwell Campus to Assistant Instructional Director/Trade & Industrial/Rockwell Campus, Effective July 1, 2019

19. Vote to Take Action on The Employment of the Following Full-Time Personnel for FY 2020:

Kurt Thomas, Assistant Instructional Director/Health Sciences/Rockwell Campus, Effective July 1, 2019

20. Vote to Take Action on the Staffing Plan & Compensation Plan for Full-Time Personnel for FY 2020

21. Vote to Take Action on The Employment Contract for Dr. Michelle Keylon, As Superintendent of the Francis Tuttle Technology Center School District to Include Consideration for a One Year Contract Beginning July 1, 2019

22. Vote to Take Action on Adjournment

Posted on the front door of the Administration Building, Rockwell Campus, 24 hours prior to the Board Meeting. Notice of this Regular Board of Education Meeting was given to the Office of the Oklahoma County Clerk prior to December 15, 2018.

By: _____
Sherri Meyer, Deputy Clerk, Board of Education