

The Francis Tuttle Technology Center School District No. 21
12777 North Rockwell
Oklahoma City, Oklahoma 73142
Room A1015
Administration Building

Regular Board of Education Meeting

August 12, 2019 at 4:00 p.m.

AGENDA

1. Call to Order and Roll-Call Recording of Members Present and Absent

__Kurt Loeffelholz __Suzette Northcutt Rhodes __Kathy Reeser__Dave Gillogly __Chad Mullen

2. Acknowledgement of Guests Present

3. Consent Agenda:

All Items a - e Which Concern Reports and Items of a Routine Nature, Will be Approved by One Vote Unless Any Board Member Desires to Have a Separate Vote on Any or All of These Items

a. Minutes of the July 8, 2019 4:00 p.m. Regular Board of Education Meeting

b. Monthly Financial Report of Activity Funds

c. Monthly Transfer from the School Activity Fund to the General Fund in the Amount of, and Not to Exceed, \$182,785.53 as of July 31, 2019

d. Declaration of Surplus Property and Authorize Transfer, Sale, Exchange or Disposal of Surplus Property

e. Student Activity Fund Raiser(s)

Vote to Take Action on Consent Agenda Items a - e Unless Any Board Member Desires to Have a Separate Vote on Any or All of These Items

4. Discuss and Vote to Take Action on Treasurer's Report Presented by Carol Fadaiepour, Chief Financial Officer

5. Report on Monthly Encumbrances Presented by Sherri Meyer, Business Manager

a. Vote to Take Action on Monthly Encumbrances in Excess of \$15,000 Not Previously Presented as Quotation(s) or Contract(s), as follows:

1. 2001246 Scott Rice for Information Technology Move In/Rockwell Campus

2. 2001367 Birch Street Systems, Inc. for Annual Subscription Renewal/Rockwell Campus

3. 2001373 Insight Creative Group, Inc. for Statewide Marketing Services
 - b. Vote to Take Action on Monthly Encumbrances 2001199 Through 2001622 for General, Building, COOP and CME Funds for FY 2019
6. Associate Superintendent Update
 7. Discuss and Vote to Take Action Superintendent's Report Presented By Dr. Michelle Keylon
 - a. Discuss and Vote to Take Action on an Internal Activities Review Committee for FY 2020 (In Accordance with the '10 Day Rule')
 - b. Discuss and Vote to Take Action on Changing the FY 2019-2020 School Calendar from a 180 Day Schedule to a 1,080 Hour Schedule (no handout)
 - c. Discuss and Vote to Take Action on Awarding of Quotations, and Contracts for Purchases of Capital Improvements, Goods, and/or Services

Quotation(s) FY 2020

- | | |
|----------|---|
| 2020-008 | Computers & Peripherals – Rockwell Campus |
| 2020-009 | Audio Visual Equipment - Rockwell Campus |
| 2020-010 | Carpet – Portland Campus |
| 2020-011 | Ventilator for Respiratory Care Program – Rockwell Campus |
| 2020-012 | Video Equipment – Rockwell Campus |
| 2020-013 | Dental Imaging Equipment – Rockwell Campus |
| 2020-014 | Wacom Tablets – Rockwell Campus |

Contract(s) FY 2020

1. Scope of Services Agreement with NextThought for 10 Additional Program Videos
2. Memorandum of Understanding with FHLBank Topeka for Affordable Housing Program
3. Proposal with Core Consulting for Feedback Workshop Cascade Planning and Workshop Delivery for Francis Tuttle Staff
4. Corporate Wellness Services Agreement with Integris Ambulatory Care Corporation for Flu Shots
5. Services Agreement with University of Central Oklahoma for Safety Training

6. Memorandum of Understanding with Oklahoma State University for OSHA Training Classes

8. Confirm the Regular Board of Education Meeting Scheduled for September 9, 2019 at 4:00 p.m. in Room A1015 of the Administration Building Located on the Rockwell Campus of the Francis Tuttle Technology Center, 12777 North Rockwell, Oklahoma City, OK 73142

9. New Business

10. Proposed Executive Session to Discuss:
 - a. The Following Personnel Items so the Board May Return to Open Session to Report on and/or to Vote to Take Action on the Following Items Listed with no action necessary on Items a (2)(3):
 1. The Promotion of the Following Personnel for FY 2020 [Title 25 O.S. 307.B.1.]
 Cameron Bennett, Part-Time Line Cook/Culinary Arts/Trade & Industrial/Rockwell Campus to Cook I/Culinary Arts/Trade & Industrial/Rockwell Campus, Effective July 22, 2019

 Jennifer Riess Part-Time Registrar/Project HOPE/Reno Campus to Administrative Assistant III/Danforth Campus, Effective August 19, 2019
 2. The Resignation of the Following Personnel for FY 2020 [Title 25 O.S. 307.B.1.]
 Donalda Eveleigh, Administrative Assistant II/Health Sciences/Rockwell Campus, Effective July 26, 2019

 Agatha Owora, Programming & Software Development Instructor/Computer Science Academy /Information Technology/Rockwell Campus, Effective July 31, 2019

 Angela Merriman, Administrative Assistant II/Career Readiness & Development /Rockwell Campus, Effective August 2, 2019
 3. The Retirement of the Following Personnel for FY 2020 [Title 25 O.S. 307.B.1.]
 Karen Pierce, Continuing Education Specialist/Adult & Career Development /Workforce & Economic Development/Rockwell Campus, Effective August 9, 2019
 4. The Employment of the Following Personnel for FY 2020 [Title 25 O.S. 307.B.1.]

Full-Time Instructional Personnel

Name	Position	Hire Date
Alisha Davis	Science Instructor/Biosciences & Medicine Academy/Health Sciences/Rockwell Campus	08/01/19

Justin Marshall	3D Animation Instructor/Information Technology/Rockwell Campus	08/01/19
Cari Vasfaret	Practical Nursing Instructor/Health Sciences/Rockwell Campus	08/12/19

Full-Time Personnel

Name	Position	Hire Date
Cody Mosley	Director/Workforce & Economic Development/Rockwell Campus	07/22/19
Jannely Loera	Enrollment Consultant/Career Planning Center/Rockwell Campus	07/25/19
Amy Hanson	Career Advisor/Career Planning Center/Reno Campus	07/29/19
Michelle Coleman	Human Resources Specialist/Human Resources/Rockwell Campus	8/27/19

Part-Time and/or Temporary Personnel

Name	Position	Hire Date
Sheila Carter	Special Services Advisor/Career Planning Center/Rockwell Campus	08/01/19-05/31/20
Emily Rogers	Dental Assisting Instructor/Health Sciences/Rockwell Campus	08/08/19-05/31/20

11. Vote to Convene in Executive Session

12. Vote to Approve Returning to Open Session

13. Statement of President Kurt Loeffelholz Concerning Minutes of the Executive Session

14. Vote to Take Action on the Promotion of the Following Personnel for FY 2020: Cameron Bennett, Part-Time Line Cook/Culinary Arts/Trade & Industrial/Rockwell Campus to Cook I/Culinary Arts/Trade & Industrial/Rockwell Campus, Effective July 22, 2019; Jennifer Riess Part-Time Registrar/Project HOPE/Reno Campus to Administrative Assistant III/Danforth Campus, Effective August 19, 2019

15. Vote to Take Action on The Employment of the Following Personnel for FY 2020: Full-Time Instructional Personnel: Alisha Davis, Biosciences & Medicine Academy Instructor/Health Sciences/Rockwell Campus, Effective August 1, 2019; Justin Marshall, 3D Animation Instructor/Information Technology/Rockwell Campus, Effective August 1, 2019; Cari Vasfaret, Practical Nursing Instructor/Health Sciences/Rockwell Campus, Effective August 12, 2019: Full-Time Personnel: Cody Mosley, Director/Workforce & Economic Development

/Rockwell Campus, Effective July 22, 2019; Jannely Loera, Enrollment Consultant/Career Planning Center/Rockwell Campus, Effective July 25, 2019; Amy Hanson, Career Advisor/Career Planning/Reno Campus, Effective July 29, 2019; Michelle Coleman, Human Resources Specialist/Human Resources/Rockwell Campus, Effective August 27, 2019: Part-Time and/or Temporary Personnel: Sheila Carter, Special Services Advisor/Career Planning Center/Rockwell Campus, Effective August 1, 2019 through May 31, 2020; Emily Rogers, Dental Assisting Instructor/Health Sciences/Rockwell Campus, Effective August 8, 2019 Through May 31, 2020

16. Vote to Adjourn

Posted on the front door of the Rockwell Campus, 24 hours prior to the Board Meeting. Notice of this Regular Board of Education Meeting was given to the Office of the Oklahoma County Clerk prior to December 15, 2018.

By:  _____
Sherri Meyer, Deputy Clerk, Board of Education