

The Francis Tuttle Technology Center School District No. 21  
12777 North Rockwell  
Oklahoma City, Oklahoma 73142

Room A1015  
Administration Building

**Regular Board of Education Meeting  
November 11, 2019 at 4:00 p.m.**

**AGENDA**

1. Call to Order and Roll-Call Recording of Members Present and Absent

Kurt Loeffelholz  Suzette Northcutt Rhodes  Kathy Reeser  Dave Gillogly  Chad Mullen

2. Acknowledgement of Guests Present

3. Consent Agenda:

All Items a - e Which Concern Reports and Items of a Routine Nature, Will be Approved by One Vote Unless Any Board Member Desires to Have a Separate Vote on Any or All of These Items

a. Minutes of the October 14, 2019 4:00 p.m. Regular Board of Education Meeting

b. Monthly Financial Report of Activity Funds

c. Monthly Transfer from the School Activity Fund to the General Fund in the Amount of, and Not to Exceed, \$299,143.97 as of October 31, 2019

d. Declaration of Surplus Property and Authorize Transfer, Sale, Exchange or Disposal of Surplus Property

e. Student Activity Fundraiser(s)

Vote to Take Action on Consent Agenda Items a - e Unless Any Board Member Desires to Have a Separate Vote on Any or All of These Items

4. Discuss and Vote to Take Action on Treasurer's Report Presented by Carol Fadaiepour, Chief Financial Officer

5. Report on Monthly Encumbrances Presented by Sherri Meyer, Business Manager

a. Vote to Take Action on Monthly Encumbrances 2002520 Through 2002919 for General COOP, Building and CME Funds for FY 2020

b. Vote to Take Action on Encumbrance Change Orders No. 2000559, 2000589, 2001877 & 2002178

6. District Update Presented by Dr. Jaared Scott, Associate Superintendent

7. Construction Report Presented by Jay Evans, Director of Facility Management and Development
8. Superintendent's Report Presented by Dr. Michelle Keylon
  - a. Discuss and Vote to Take Action on Resolution Approving and Affirming a Ground Lease Agreement and a Lease/Purchase Agreement and Authorizing the Execution of the Same; Acknowledging Assignment of Lessor's Interest in Lease/Purchase Agreement; Authorizing Employment of School District Counsel, Financial Advisor and Bond Counsel Pertaining to Financing; and Authorizing School District Officials to Execute Any and All Necessary Documents in Connection with the Aforementioned Transactions (Handout)
  - b. Discuss and Vote to Take Action on Resolution for Government Entity with Regent Bank to Facilitate Investment Activities
  - c. Review District Accreditation Status with the Oklahoma State Department of Education for 2019-2020
  - d. Discuss and Vote to Take Action on CY 2020 Proposed Calendar of Regular Scheduled Board of Education Meeting Dates and Times for Francis Tuttle Technology Center School District No. 21
  - e. Discuss and Vote to Take Action on Awarding of Quotations, and Contracts for Purchases of Capital Improvements, Goods, and/or Services

**Contract(s) FY 2020**

1. Service Order Agreement with inMotion for Software User Licensing
  2. Statement of Understanding with the Oklahoma Department of Career and Technology Education for TTEC Services Corporation for Industry Training (TIP)
9. Confirm the Regular Board of Education Meeting Scheduled for December 9, 2019 at 4:00 p.m. in Room A1015 of the Administration Building Located on the Rockwell Campus of the Francis Tuttle Technology Center, 12777 North Rockwell, Oklahoma City, OK 73142
10. New Business
  11. Proposed Executive Session to Discuss:
    - a. The Following Personnel Items so the Board May Return to Open Session to Report on and/or to Vote to Take Action on the Following Items Listed With no Action Necessary for Item a(1)
      1. The Resignation of the Following Personnel for FY 2020 [Title 25 O.S. 307.B.1.] Jennifer Lamb-Hornsby, Senior Instructional Design Specialist/Instructional Design, Development and Delivery/Rockwell Campus, Effective November 15, 2019
      2. The New/Replacement Contract for FY 2020 [Title 25 O.S. 307.B.1.] Kevin Arnold, Business Development Manager to Trainer/Workforce & Economic Development/Rockwell Campus, Effective December 31, 2019

3. The Promotion of the Following Personnel for FY 2020 [Title 25 O.S. 307.B.1.]  
Debra Cady, ACD Technical Assistant/Workforce & Economic Development/  
Rockwell Campus to Data Team Member/Campus Administration/Rockwell Campus,  
Effective December 1, 2019
4. The Employment of the Following Personnel for FY 2020 [Title 25 O.S. 307.B.1.]

**Part-Time and/or Temporary Personnel**

<b>Name</b>	<b>Position</b>	<b>Hire Date</b>
LaHarold Guyton	Line Cook/Tut's Café/Culinary Arts/Trade & Industrial/Rockwell Campus	10/09/19-06/30/20
Aaron Eubanks	Prep Cook/Culinary Arts/Trade & Industrial/Rockwell Campus	10/21/19-06/30/20
Morgan McClain	Cashier/Cravings/Culinary Arts/Trade & Industrial/Rockwell Campus	10/21/19-06/30/20

12. Vote to Convene in Executive Session
13. Vote to Approve Returning to Open Session
14. Statement of President Kurt Loeffelholz Concerning Minutes of the Executive Session
15. Vote to Take Action on the New/Replacement Contract for FY 2020: Kevin Arnold, Business Development Manager to Trainer/Workforce & Economic Development/Rockwell Campus, Effective December 31, 2019
16. Vote to Take Action on the Promotion of the Following Personnel: Debra Cady, ACD Technical Assistant/Workforce & Economic Development/ Rockwell Campus to Data Team Member/Campus Administration/Rockwell Campus, Effective December 1, 2019
17. Vote to Take Action on the Employment of the Following Part Time and/or Temporary Personnel for FY 2020: LaHarold Guyton, Line Cook/Tut's Café/Culinary Arts/Trade & Industrial/Rockwell Campus, Effective October 9, 2019 through June 30, 2020; Morgan McClain, Cashier/Cravings/Culinary Arts/Trade & Industrial/Rockwell Campus, Effective October 21, 2019 through June 30, 2020; Aaron Eubanks, Prep Cook/Tut's Café/Culinary Arts/Trade & Industrial/Rockwell Campus, Effective October 21, 2019 through June 30, 2020
18. Vote to Take Action on Adjournment

Posted on the front door of the Administration Building, Rockwell Campus, 24 hours prior to the Board Meeting. Notice of this Regular Board of Education Meeting was given to the Office of the Oklahoma County Clerk prior to December 15, 2018.

By: Laura M. Manahan, Minute Clerk for Sherri Meyer  
Sherri Meyer, Deputy Clerk, Board of Education