

The Francis Tuttle Technology Center School District No. 21
12777 North Rockwell
Oklahoma City, Oklahoma 73142

Room A1015
Administration Building

**Regular Board of Education Meeting
December 9, 2019 at 4:00 p.m.**

AGENDA

1. Call to Order and Roll-Call Recording of Members Present and Absent
__Kurt Loeffelholz __Suzette Northcutt Rhodes __Kathy Reeser__ Dave Gillogly__ Chad Mullen
2. Acknowledgement of Guests Present
3. Consent Agenda:
All Items a - e Which Concern Reports and Items of a Routine Nature, Will be Approved by One Vote Unless Any Board Member Desires to Have a Separate Vote on Any or All of These Items
 - a. Minutes of the November 11, 2019 4:00 p.m. Regular Board of Education Meeting
 - b. Monthly Financial Report of Activity Funds
 - c. Monthly Transfer from the School Activity Fund to the General Fund in the Amount of, and Not to Exceed, \$182,589.94 as of November 30, 2019
 - d. Declaration of Surplus Property and Authorize Transfer, Sale, Exchange or Disposal of Surplus Property
 - e. Student Activity Fundraiser(s)

Vote to Take Action on Consent Agenda Items a - e Unless Any Board Member Desires to Have a Separate Vote on Any or All of These Items
4. Vote to Take Action on Treasurer's Report Presented by Carol Fadaiepour, Chief Financial Officer
5. Report on Monthly Encumbrances Presented by Sherri Meyer, Business Manager
 - a. Vote to Take Action on Monthly Encumbrances 2002920 Through 2003086 for General, COOP, CME and Building Funds for FY 2020
 - b. Vote to Take Action on Encumbrance Change Order No. 2001965
6. District Update Presented by Dr. Jaared Scott, Associate Superintendent
7. Construction Report Presented by Minna Lairet, Assistant Director of Facility Management and Development

- a. Discuss and Vote to Take Action on the Recommendation of the Construction Manager to Award Contracts for Packet 3 – Building, Bid Packages for the New Danforth Campus
 1. Bid Package No. 05 Landscape, Irrigation, Exterior Improvements & Ponds (Labor & Materials)
 2. Bid Package No. 06 Fences & Gates (Labor & Materials)
 3. Bid Package No. 07 Cast-In-Place Concrete (Labor & Material – Prequalification was Required)
 4. Bid Package No. 08 Pre-Cast Concrete (Labor & Materials)
 5. Bid Package No. 09 Bonded Abrasive Polished Concrete Floors (Labor & Materials)
 6. Bid Package No. 10 Masonry (Labor & Materials)
 7. Bid Package No. 11 Prefabricated Ladders (Labor & Materials)
 8. Bid Package No. 12 Architectural Wood Casework/Millwork & Counter Tops (Labor & Materials)
 9. Bid Package No. 13 Roofing (Labor & Materials)
 10. Bid Package No. 14 Metal Composite Material Wall Panels (Labor & Materials)
 11. Bid Package No. 15 Joint & Sealants (Labor & Materials)
 12. Bid Package No. 16 Installation - Wood Doors, Hollow Metal Doors & Hardware (Labor & Materials)
 13. Bid Package No. 17 Hollow Metal Doors, Hollow Metal Frames, Wood Doors & Door Hardware (Material)
 14. Bid Package No. 18 Tornado & Hurricane Resistant Coiling Doors (Labor & Materials)
 15. Bid Package No. 19 Overhead Coiling Doors & Grilles (Labor & Materials)
 16. Bid Package No. 20 Sectional Doors (Labor & Materials)
 17. Bid Package No. 21 Aluminum-Framed Storefronts, Glazed Aluminum Curtain Walls & Glazing (Labor & Material – Prequalification was Required)
 18. Bid Package No. 22 Gypsum Board, Ceiling Suspension Systems, Insulation, Metal Framing & Ceilings (Labor & Material – Prequalification was Required)
 19. Bid Package No. 23 Resilient Flooring & Tile Carpeting (Labor & Materials)
 20. Bid Package No. 24 Resinous Matrix Terrazzo Flooring & Base (Labor & Materials)
 21. Bid Package No. 25 Resinous Flooring (Labor & Materials)
 22. Bid Package No. 26 Tile (Labor & Materials)
 23. Bid Package No. 27 Exterior Painting, Interior Painting & Coverings (Labor & xxv Materials)
 24. Bid Package No. 28 Signage (Labor & Materials)
 25. Bid Package No. 29 Installation – Miscellaneous Specialties (Labor & Materials)
 26. Bid Package No. 30 Metal Toilet Compartments, Toilet Accessories & Fire Suppression Specialties (Material)
 27. Bid Package No. 31 Cubical Curtains & Track (Material)
 28. Bid Package No. 32 Folding Panel Partitions (Labor & Materials)
 29. Bid Package No. 33 Wall & Door Protection (Material)
 30. Bid Package No. 34 Visual Display Units (Material)
 31. Bid Package No. 36 Postal Specialties (Material)
 32. Bid Package No. 37 Architectural Canopies (Labor & Materials)
 33. Bid Package No. 38 Flag Poles (Labor & Materials)
 34. Bid Package No. 39 Food Service Equipment (Labor & Materials)
 35. Bid Package No. 40 Roller Shades (Labor & Materials)
 36. Bid Package No. 41 Laboratory Casework & Countertops (Labor & Materials)

- 37. Bid Package No. 42 Glazed Specialty Structures (Labor & Materials)
 - 38. Bid Package No. 43 Electric Traction Elevator (Labor & Materials)
 - 39. Bid Package No. 44 Fire Suppression (Labor & Materials)
 - 40. Bid Package No. 45 Total Mechanical (Plumbing & HVAC) (Labor & Material – Prequalification was Required)
 - 41. Bid Package No. 46 Electrical (Labor & Material – Prequalification was Required)
- b. Discuss and Vote to Take Action on Recommendation of Construction Manager to Reject Contract for Bid Package No. 35 Metal Lockers (Labor & Material) for the New Danforth Campus
 - c. Discuss and Vote to Take Action on Guaranteed Maximum Price Amendment No. 03 of the AIA Contract with T Scott Construction for the New Danforth Campus
 - d. Discuss and Vote to Take Action to Amend the Contract with Bockus Payne and Associates Architects for the Design and Consulting Services of the New Danforth Campus
 - e. Discuss and Vote to Take Action on the Certificate of Substantial Completion for Phases 1 and 2 of the Information Technology Building Renovation on the Rockwell Campus
 - f. Discuss and Vote to Take Action on the Certificate of Substantial Completion for Phases 3, 4, and 5 of the Information Technology Building Renovation on the Rockwell Campus
 - g. Discuss and Vote to Take Action on the Certificate of Substantial Completion for the ACD Bus Duct Project on the Reno Campus
8. Superintendent's Report Presented By Dr. Michelle Keylon
- a. Discuss and Vote to Take Action on Workers' Compensation Insurance Renewal
 - b. Discuss and Vote to Take Action on Proposed Builders Risk and Liability Insurance During Construction of Danforth Campus
 - c. Discuss and Vote to Take Action on Board Meeting Software Packages
 - d. Discuss and Vote to Take Action on Awarding of Quotations, and Contracts for Purchases of Capital Improvements, Goods, and/or Services

Quotation(s) FY 2020

2020-024 7 Module Trainers – Advanced Manufacturing Programs - Reno and Portland Campuses

Contract(s) FY 2020

- 1. Renewal with eZuce Open Communications for District Telephone System

2. Statement of Understanding with Oklahoma Department of Career and Technology Education for Design Ready Controls for Industry Training (TIP)
 3. Employee Assistance Program Agreement Renewal with A Chance to Change Foundation
9. Confirm the Regular Board of Education Meeting Scheduled for January 13, 2020 at 4:00 p.m. in Room A1015 of the Administration Building Located on the Rockwell Campus of the Francis Tuttle Technology Center, 12777 North Rockwell, Oklahoma City, OK 73142

10. New Business

11. Proposed Executive Session to Discuss:

- a. The Following Personnel Items so the Board May Return to Open Session to Report on and/or to Vote to Take Action on the Following Items Listed With no Action Necessary for Item a(1)

1. The Resignation of the Following Personnel for FY 2020 [Title 25 O.S. 307.B.1.]

Kierra McHenry, Administrative Assistant III/Information Technology Services/Rockwell Campus, Effective November 8, 2019

Jeanie Buck, Program Assistant/Workforce and Economic Development/Rockwell Campus, Effective December 31, 2019

2. The Promotion of the Following Personnel for FY 2020 [Title 25 O.S. 307.B.1]

Kirsten Lindsay, Coordinator/Center for Municipal Excellence/Business Innovation Center to Assistant Director/Workforce and Economic Development/Rockwell Campus, Effective December 1, 2019

Marquita Starks, Program Assistant/Workforce and Economic Development /Rockwell Campus to Administrative Assistant III/Workforce and Economic Development/Rockwell Campus, Effective December 1, 2019

3. The Employment of the Following Personnel for FY 2020 [Title 25 O.S. 307.B.1.]

Full-Time Instructional Personnel

Name	Position	Hire Date
Laura Lambert	Evening Pre-Nursing Instructor/Reno Campus	11/20/19

Full-Time Personnel

Name	Position	Hire Date
Nicholas Powell	Workforce Program Developer/ Aerospace Technologies/Workforce &	12/02/19

Economic Development/Rockwell
Campus

Nikole Butters Bus Driver/Maintenance I/Facility 12/02/19
Management & Development/Rockwell
Campus

Part-Time and/or Temporary Personnel

Name	Position	Hire Date
Jordan Feken	Child Care Assistant/Information Technology/Rockwell Campus	11/12/19-06/30/20
Dana Myers	Curriculum Specialist/Instructional Development Design and Delivery/Rockwell Campus	11/13/19-06/30/20
Tiffany Mooreland- Ashley	Project HOPE Registrar/Reno Campus	12/09/19-06/30/20

12. Vote to Convene in Executive Session

13. Vote to Approve Returning to Open Session

14. Statement of President Kurt Loeffelholz Concerning Minutes of the Executive Session

15. Vote to Take Action on the Promotion of the Following Personnel for FY 2020: Kirsten Lindsay, Coordinator/Center for Municipal Excellence/Business Innovation Center to Assistant Director/Workforce and Economic Development/Rockwell Campus, Effective December 1, 2019; Marquita Starks, Program Assistant/Workforce and Economic Development /Rockwell Campus to Administrative Assistant III/Workforce and Economic Development/Rockwell Campus, Effective December 1, 2019

16. Vote to Take Action on the Employment of the Following Personnel for FY 2020: Full-Time Instructional Personnel: Laura Lambert, Evening Pre-Nursing Instructor/Reno Campus, Effective November 20, 2019; Full-Time Personnel: Nicholas Powell, Workforce Program Developer/Aerospace Technologies/Workforce and Economic Development/Rockwell Campus, Effective December 2, 2019; Nikole Butlers, Bus Driver/Maintenance I/Facility Management and Development/Rockwell Campus, Effective December 2, 2019; Part-Time and/or Temporary Personnel: Jordan Feken, Child Care Assistant/Information Technology/ Rockwell Campus, Effective November 12, 2019 through June 30, 2020; Dana Myers, Curriculum Specialist/Instructional Development Design and Delivery/Rockwell Campus, Effective November 13, 2019 through June 30, 2020; Tiffany Mooreland-Ashley, Project HOPE Registrar/Reno Campus, Effective December 9, 2019 through June 30, 2020

17. Vote to Take Action on Adjournment

Posted on the Francis Tuttle Technology Center website and on the front door of the Administration Building Located on the Rockwell Campus, 24 hours prior to the Board Meeting. Notice of this Regular Board of Education Meeting was given to the Office of the Oklahoma County Clerk prior to December 15, 2018.

By: 
Sherri Meyer, Deputy Clerk, Board of Education