

The Francis Tuttle Technology Center School District No. 21
12777 North Rockwell
Oklahoma City, Oklahoma 73142

Room A1015
Administration Building

**Regular Board of Education Meeting
February 10, 2020 at 4:00 p.m.**

AGENDA

1. Call to Order and Roll-Call Recording of Members Present and Absent

Kurt Loeffelholz Suzette Northcutt Rhodes Kathy Reeser Dave Gillogly Chad Mullen

2. Acknowledgement of Guests Present

3. Consent Agenda:

All Items a - e Which Concern Reports and Items of a Routine Nature, Will be Approved by One Vote Unless Any Board Member Desires to Have a Separate Vote on Any or All of These Items

a. Minutes of the January 13, 2020 4:00 p.m. Regular Board of Education Meeting

b. Monthly Financial Report of Activity Funds

c. Monthly Transfer from the School Activity Fund to the General Fund in the Amount of, and Not to Exceed, \$345,923.40 as of January 31, 2020

d. Declaration of Surplus Property and Authorize Transfer, Sale, Exchange or Disposal of Surplus Property

e. Student Activity Fundraiser(s)

Vote to Take Action on Consent Agenda Items a - e Unless Any Board Member Desires to Have a Separate Vote on Any or All of These Items

4. Discuss and Vote to Take Action on Treasurer's Report Presented by Carol Fadaiepour, Chief Financial Officer

5. Report on Monthly Encumbrances Presented by Sherri Meyer, Business Manager

a. Vote to Take Action on Monthly Encumbrances 2003277 Through 2003614 for General, COOP, Building and CME Funds

b. Vote to Take Action on Encumbrance Change Orders No. 2000558, 2001286, 2002195 & 2003109

6. District Update Presented by Dr. Jaared Scott, Associate Superintendent

7. Construction Report Presented by Jay Evans, Director Facility Management and Development
8. Superintendent's Report Presented by Dr. Michelle Keylon
 - a. Discuss and Vote to Take Action on a Three Year School Calendar Beginning FY 2021 Through FY 2023 to be Voted on Each Current Fiscal Year
 - b. Discuss and Vote to Take Action on Awarding of Quotations and Contracts for Purchases of Capital Improvements, Goods, and/or Services

Quotation(s) FY 2020

2020-029	Computers & Peripherals – Rockwell and Reno Campuses
2020-030	Core Switches – Rockwell Campus
2020-031	Tool Storage – Auto Service Program/Reno Campus
2020-032	Software Renewal – Rockwell Campus
2020-033	Software Renewal – Rockwell Campus

Contract(s) FY 2020

1. Professional Services Agreement with PLR Strategies, LLC for Advice and Support to Workforce and Economic Development for the Aerospace Sector
2. Independent Contractor Agreement with E Adams Consulting, Inc. for Curriculum Development for the Entrepreneurship Academy on the New Danforth Campus
3. Memorandum of Understanding with University of Oklahoma for Field Experience, Practicum, and Internship
4. Statement of Work with OHO Interactive for Content and Digital Strategy Services and Project Management for New Francis Tuttle Website
5. Statement of Work with OHO Interactive for Digital Marketing – SEO & Analytics for the New Francis Tuttle Website

Contract(s) FY 2021

1. Memorandum of Understanding Renewal with Oklahoma Association of Career and Technical Education (OkACTE) and Associate of Career and Technical Education (ACTE) for Positional Membership
 2. Service Order Agreement with OneNet for Internet Circuit on Reno Campus
9. Confirm the Regular Board of Education Meeting Scheduled for March 9, 2020 at 4:00 p.m. in Room A1015 of the Administration Building Located on the Rockwell Campus of the Francis Tuttle Technology Center, 12777 North Rockwell, Oklahoma City, OK 73142

10. New Business

11. Proposed Executive Session to Discuss:

- a. The Following Personnel Items so the Board May Return to Open Session to Report on and/or to Vote to Take Action on the Following Items Listed With No Action Necessary on Item a(2):

1. The Recommendation of the Superintendent That the Employment Contract of Wilmer Johnson, an Instructor, Be Terminated Effective January 31, 2020 [Title 25 O.S. 307.B.1.]
2. The Retirement of the Following Full-Time Personnel for FY 2020 [Title 25 O.S. 307.B.1.]
Julius Dean Baker, Manufacturing Technology-Machining Instructor/Portland Campus, Effective January 31, 2020
3. The Reemployment of Dr. Michelle Keylon as Superintendent of the Francis Tuttle Technology Center School District
4. The Employment of the Following Personnel for FY 2020 [Title 25 O.S. 307.B.1.]

Full-Time Personnel

Name	Position	Hire Date
Courtney McLemore	Program Developer/Workforce & Economic Development/Rockwell Campus	02/10/20
Philip Halpain	CAD Technician/Facility Management and Development/Rockwell Campus	02/24/20

Part-Time and/or Temporary Personnel

Name	Position	Hire Date
Darby Van Antwerpen	PM Intern/Information Technology/Rockwell Campus (Temporary)	01/27/20-03/13/20
Hillary Hynson	AM Intern/Reno Campus (Temporary)	01/27/20-03/27/20
Melissa Cagle	External Intern/Information Technology Services/Rockwell Campus (Temporary)	01/28/20-03/31/20
Elizabeth Williams	Evening Supervisor/Portland Campus	02/03/20-06/30/20
Martae Williams	Steward/Dishwasher/Culinary Arts/Rockwell Campus	02/04/20-06/30/20

5. The Employment of the Following Personnel for FY 2021 [Title 25 O.S. 307.B.1.]

Full-Time Instructional Personnel

Name	Position	Hire Date
Andy Harbert	Programming & Software Development Instructor/Computer Science Academy/Information Technology/ Rockwell Campus	08/01/2020

12. Vote to Convene in Executive Session

13. Vote to Approve Returning to Open Session

14. Statement of President Kurt Loeffelholz Concerning Minutes of the Executive Session

15. Vote to Take Action on the Recommendation of the Superintendent That the Employment Contract of Wilmer Johnson, an Instructor, Be Terminated Effective January 31, 2020

16. Vote to Take Action on the Reemployment of Dr. Michelle Keylon as Superintendent of Francis Tuttle Technology Center School District

17. Vote to Take Action on the Employment of the Following for FY2020: Full-Time Personnel: Courtney McLemore, Program Developer/Workforce & Economic Development/Rockwell Campus, Effective February 10, 2020; Philip Halpain, CAD Technician/Facility Management & Development/Rockwell Campus, Effective February 24, 2020; Part-Time and/or Temporary Personnel: Darby Van Antwerpen, PM Intern/Information Technology/Rockwell Campus (Temporary), Effective January 27, 2020 through March 13, 2020; Hillary Hynson, AM Intern/Reno Campus (Temporary), Effective January 27, 2020 through March 27, 2020; Melissa Cagle, External Intern/Information Technology Services/Rockwell Campus (Temporary), Effective January 28, 2020 through March 31, 2020; Elizabeth Williams, Evening Supervisor/Portland Campus, Effective February 3, 2020 through June 30, 2020; Martae Williams, Steward/Dishwasher/Culinary Arts/Trade & Industrial/Rockwell Campus, Effective February 4, 2020 through June 30, 2020;

18. Vote to Take Action on the Employment of the Following Full-Time Instructional Personnel for FY2021: Andy Harbert, Programming & Software Development Instructor/Computer Science Academy/Information Technology/Rockwell Campus, Effective August 1, 2020

19. Vote to Take Action on Adjournment

Posted on the front door of the Administration Building, Rockwell Campus, 24 hours prior to the Board Meeting. Notice of this Regular Board of Education Meeting was given to the Office of the Oklahoma County Clerk prior to December 15, 2019.

By: 

Sherri Meyer, Deputy Clerk, Board of Education