

The Francis Tuttle Technology Center School District No. 21
12777 North Rockwell
Oklahoma City, Oklahoma 73142

Room D1870
Corporate Training Building or Videoconference at
https://www.facebook.com/francistuttle/live_videos

Special Board of Education Meeting

June 29, 2020 at 4:00 p.m.

AGENDA

1. Call to Order and Roll-Call Recording of Members Present and Absent.

__Kurt Loeffelholz __Suzette Northcutt Rhodes __Kathy Reeser __Dave Gillogly __Meredith Hines

2. Acknowledgement of Guests Present

3. Consent Agenda:

All Items a - c Which Concern Reports and Items of a Routine Nature, Will be Approved by One Vote Unless Any Board Member Desires to Have a Separate Vote on Any or All of These Items

- a. Minutes of the June 8, 2020 4:00 p.m. Special Board of Education Meeting
- b. Monthly Transfer from the School Activity Fund to the General Fund in the Amount of, and Not to Exceed, \$21,848.00 as of June 17, 2020
- c. Declaration of Surplus Property and Authorize Transfer, Sale, Exchange or Disposal of Surplus Property

Vote to Take Action on Consent Agenda Items a – c Unless Any Board Member Desires to Have a Separate Vote on Any or All of These Items

4. Presentation of FY 2021 Budget Proposal for All Appropriated Funds, Presented by Carol Fadaiepour, Chief Financial Officer
5. Public Hearing of FY 2021 Budget for All Appropriated Funds, Conducted by Kurt Loeffelholz, President/Board of Education
6. Discuss and Vote to Take Action on FY 2021 Budget for All Appropriated Funds
7. Report on Monthly Encumbrances Presented by Sherri Meyer, Business Manager

- a. Vote to Take Action on Monthly Encumbrances 2004845 Through 2005129 for General, Building, COOP, and CME Funds for FY 2020
- b. Vote to Take Action on Encumbrance Change Orders (Numbers Range from 2000553 to 2004193 Equaling 8) for General, COOP, Building, and CME Funds for FY 2020
- c. Vote to Take Action on FY 2021 Monthly Encumbrances in Excess of \$25,000 Not Previously Presented as Quotation(s) or Contract(s), as follows:

2100010	Blanket to the City of Edmond – Electricity & Water/Business Innovation Center
2100015	Blanket to the City of Oklahoma City – Water/Rockwell Campus
2100019	Blanket to Cox Cable – Telephone Services/District-Wide
2100021	Blanket to OG&E – Electricity/Rockwell Campus
2100022	Blanket to OG&E – Electricity/Reno Campus/Building No. 2
2100023	Blanket to OG&E – Electricity/Reno Campus/Building No. 4
2100024	Blanket to OG&E – Electricity/Portland Campus
2100032	Blanket to ONG – Gas Transportation/Rockwell Campus
2100035	AHI Facility Services, Inc. – Custodial Districtwide
2100036	AHI Facility Services, Inc. – Custodial Culinary Arts
2100043	Arvest Bank Operations Inc. – Estimated P-Card Purchases
2100044	Asemio LLC – Prodigy Development
2100046	Cross Timbers Office Park LLC
2100045	Bank of Oklahoma – Corp. Trust – Note Payment OCFA Lease
2100048	Earthwise Environmental Inc. – Mechanical FY 20-21
2100049	Ellucian Company L.P. for Software Maintenance Renewal
2100050	Blanket to Finish Line Fuels LLC – Fuel for Fleet Vehicles
2100052	Insight Creative Group Inc., ICG – Statewide Marketing

2100054	Logan County Treasurer – Estimated Cost of County Revaluation
2100058	Oklahoma County Clerk – Revaluation Program
2100060	Blanket to O'Reilly Automotive Inc. – Program/Resale Supplies/Rockwell Campus
2100062	Securitas Security Services – Security Services for Reno Campus
2100063	Securitas Security Services – Security Services for Rockwell Campus
2100067	Blanket to Staples – Office Supplies
2100069	Tyler Technology – Accounting Software Support/Finance
2100070	UMB Bank – 2010 Tranche #2 Note Payment
2100074	Waste Management – Waste Management for Reno and Melrose Campuses
2100075	Waste Management – Waste Management for Rockwell Campus

d. Vote to Take Action on Monthly Encumbrances 2100001 Through 2101124 General, Building, and COOP Funds for FY 2021

8. Construction Report Presented by Jay Evans, Director Facility Management and Development

a. Discuss and Vote to Take Action on the Renewal of the Indefinite Delivery Indefinite Quantity (IDIQ) Contract with A-Tech Paving for Paving and Site Development for FY2021

b. Discuss and Vote to Take Action on the Indefinite Delivery Indefinite Quantity (IDIQ) Project with A-Tech Paving for the B CENTRAL 01, C NORTH, and B NORTH Parking Rehabilitation Project on the Rockwell Campus

9. Superintendent's Report Presented By Dr. Michelle Keylon, Deputy Superintendent

a. Discuss and Vote to Take Action on the School Activity Fund Chart of Accounts for FY 2021

b. Discuss and Vote to Take Action on the District Revenue & Expenditures in the Activity Fund

c. Discuss and Vote to Take Action on Proposal for District Insurance for FY 2021 Presented by Kim Gerlach/Arthur J. Gallagher and Company

- d. Discuss and Vote to Take Action on the Emergency Operations Plan for FY 2021
- e. Discuss and Vote to Take Action on the Resolution with Oklahoma Schools Insurance Group (OSIG) for FY 2021
- f. Discuss and Vote to Take Action on the Marketing & Creative Services Plan for FY 2021
- g. Discuss and Vote to Take Action on Awarding of Quotations and Contracts for Purchases of Capital Improvements, Goods, and/or Services

Quotation(s) FY 2021

2021-001	Computers & Peripherals – Reno & Portland Campuses
2021-002	Audio Visual Equipment - Districtwide
2021-003	Hardware – Information Technology/Rockwell Campus
2021-004	Furniture – Career Planning Center/Rockwell Campus

Contract(s) FY 2021

1. Contract Renewal with Constellation New Energy for Natural Gas Purchase
2. Contract Renewal with Ricoh for Copier Equipment
3. Lease Renewal with Xerox Corporation for Multi-Function Printers
4. Contract Renewal with Clean Uniform for Uniform Rental Service
5. Contract Renewal with Kone, Inc. for Elevator Maintenance/Rockwell, Reno, Portland Campuses and the Business Innovation Center in Edmond
6. Contract with Kone, Inc. for Wheel Chair Lift Inspection/Maintenance– Rockwell Campus
7. Contract Renewal with A-1 National Fire (formerly MAC Systems) for Life Safety System – All Campuses
8. Contract Renewal with HOODZ of Oklahoma for Kitchen Exhaust System Cleaning – Rockwell, Portland & Reno Campuses
9. Memorandum of Agreement with Danielle Fields to Provide Counseling Services to Students in Project HOPE as an Independent Contractor

10. Memorandum of Agreement with Kerron Leache to Provide Counseling Services to Students in Project HOPE as an Independent Contractor
11. Memorandum of Agreement with Jim Coffman to Provide Counseling Services to Students in Project HOPE as an Independent Contractor
12. Master Services Agreement with 12Twenty
13. Memorandum of Understanding with Excellence in Home Education, Inc. to Locate and Operate and Excel Science Lab Course on the Rockwell Campus
14. Contract Renewal with The Partner Schools for Bus Transportation Services Cashion, Crescent, Deer Creek, Edmond, Putnam City & Western Heights Public Schools
15. License Agreement with Uncharted Learning NFP for Education Materials and Resources

10. Confirm the Regular Board of Education Meeting Scheduled for August 10, 2020 at 4:00 p.m. in Room D1870 of the Corporate Training Building Located on the Rockwell Campus of the Francis Tuttle Technology Center, 12777 North Rockwell, Oklahoma City, OK 73142

11. New Business

12. Proposed Executive Session to Discuss:

- a. The Following Personnel Items so the Board May Return to Open Session to Report on and/or to Vote to Take Action on the Following Items Listed

1. The Employment of the Following Personnel for FY 2021 [Title 25 O.S. 307.B.1.]

Full-Time Instructional Personnel

Name	Position	Hire Date
Bonnie Allen	Instructor-Coordinator/Project SEARCH/Mercy Hospital	07/01/20

Full-Time Personnel

Name	Position	Hire Date
Lisa Hood	Trainer/Workforce & Economic Development/Rockwell Campus	07/01/20
Joanna Horner	Events Coordinator/Marketing & Communications/Rockwell Campus	07/01/20
Lindy Sproul	Accounting Clerk II/Finance/Rockwell Campus	07/01/20

13. The Re-employment of the Following Part-Time Personnel for FY 2021 [Title 25 O.S. 307.B.1]

Career Planning Center

Boughan, Jennifer
Carter, Sheila
Crittenden, Cindy
Jones, Leta
Jones-Scammahorn, Jamie
Jonsson, Melissa
Kreuzberg, Janet
McNeill, Karen
Taplin, Leonette

Career Readiness

Utley, Julia

Child Development Center

Feken, Jordan

Facility Management

Thurston, Nancy
King, Sarah

Finance Department

Griffee, Chrisonda

Health Sciences

Hensley, Alicia
Jones, Jacob
Osborne, Ann
Reagan, Carma
Rogers, Emily

Instructional Design, Development & Delivery

Myers, Dana

Marketing

Hildenbrand, Cindy
Sprehe, Debra

Portland Campus

Williams, Elizabeth

Project HOPE

Roberts, William

Project SEARCH

Mason, Kenna

Reno Campus

Crump, Valerie
Hoppe, Melissa
Mooreland, Tiffany
Rojas, Monica
Roughley, Angela
Scott, Cynthia

T&I/Culinary Arts

Boldman, Chase
Brown, Chase
Chappell, Callie
Coutee, Lisa
Elder, Hunter
Herndon, Becca
Karjoo, Jason
Garrett, Morgan
Hamilton, Adam
Pinion, Emily
Pinion, Thomas
Ralls, Rio
Robinson, Aireana
Suljevic, Dzevada
Wagoner, Amber
Williams, Martae
Woods, Genji

Workforce & Economic Development

Prince, Jody
Thompson, Terry

14. The Staffing Plan & Compensation for Full-Time Personnel for FY 2021 [Title 25 O.S. 307.B.1.]

15. Vote to Convene in Executive Session

16. Vote to Approve Returning to Open Session

17. Statement of President Kurt Loeffelholz Concerning Minutes of the Executive Session

18. Vote to Take Action on The Employment of the Following Personnel for FY 2021: Full-Time Instructional Personnel: Bonnie Allen, Instructor-Coordinator/Project SEARCH/Mercy Hospital, Effective July 1, 2020; Full-Time Personnel: Lisa Hood, Trainer/Workforce &

Economic Development/Rockwell Campus, Effective July 1, 2020; Joanna Horner, Events Coordinator/Marketing & Communications/Rockwell Campus, Effective July 1, 2020; Lindy Sproul, Accounting Clerk II/Finance/Rockwell Campus, Effective July 1, 2020

19. Vote to Take Action on the Re-Employment of the Part-Time Personnel for FY2021 in Agenda Item 13
20. Vote to Take Action on the Staffing Plan & Compensation Plan for Full-Time Personnel for FY 2021
21. Vote to Take Action on Adjournment

Posted on the front door of the Administration Building, Rockwell Campus, 24 hours prior to the Board Meeting. Notice of this Special Board of Education Meeting was given to the Office of the Oklahoma County Clerk on June 25, 2020 at 8:49 a.m.

By: 
Sherri Meyer, Deputy Clerk, Board of Education