

The Francis Tuttle Technology Center School District No. 21
12777 North Rockwell
Oklahoma City, Oklahoma 73142
Room D1870
Corporate Training Building

Regular Board of Education Meeting

August 10, 2020 at 4:00 p.m.

AGENDA

1. Call to Order and Roll-Call Recording of Members Present and Absent
__Kurt Loeffelholz __Suzette Northcutt Rhodes __Kathy Reeser__Dave Gillogly __Meredith Hines
2. Administer Loyalty Oath and Cumulative Oath to Zone 5 Member Kathy Reeser
3. Acknowledgement of Guests Present
4. Consent Agenda:
All Items a - e Which Concern Reports and Items of a Routine Nature, Will be Approved by One Vote Unless Any Board Member Desires to Have a Separate Vote on Any or All of These Items
 - a. Minutes of the June 29, 2019 4:00 p.m. Special Board of Education Meeting
 - b. Monthly Financial Report of Activity Funds
 - c. Monthly Transfer from the School Activity Fund to the General Fund in the Amount of, and Not to Exceed, \$24,780.80 as of June 30, 2020
 - d. Monthly Transfer from the School Activity Fund to the General Fund in the Amount of, and Not to Exceed, \$45,598.32 as of July 31, 2020
 - e. Declaration of Surplus Property and Authorize Transfer, Sale, Exchange or Disposal of Surplus Property

Vote to Take Action on Consent Agenda Items a - e Unless Any Board Member Desires to Have a Separate Vote on Any or All of These Items
5. Discuss and Vote to Take Action on Treasurer's Report Presented by Carol Fadaiepour, Chief Financial Officer
6. Report on Monthly Encumbrances Presented by Sherri Meyer, Business Manager
 - a. Vote to Take Action on Encumbrance Change Orders (Numbers Range from 2000269 to 2004850 Equaling 14) for General, Building, and COOP Funds for FY 2020

- b. Vote to Take Action on FY 2021 Monthly Encumbrances in Excess of \$25,000 Not Previously Presented as Quotation(s) or Contract(s), as follows:
 1. 2101225 AHI Facility Services, Inc. for Cross Timbers Cleaning
 - c. Vote to Take Action on FY 2021 Monthly Encumbrances 2003369 Through 2101491 for General, Building, and COOP Funds for FY 2021
 - d. Vote to Take Action on FY 2021 Encumbrance Change Orders 2100442, and 2100811 for General, COOP, and Building Funds for FY 2021
7. District Update Presented by Dr. Jaared Scott, Associate Superintendent and Mark Pierce, Assistant Superintendent
 8. Construction Report Presented by Jay Evans, Director Facility Management and Development
 - a. Discuss and Vote to Take Action on the Proposal from HFSD Landscape Architect for Courtyard Design Services
 - b. Discuss and Vote to Take Action on the Guaranteed Maximum Price Amendment No. 01 for the AIA Contract with T. Scott Construction for the Campus Center Courtyard Project at Rockwell Campus
 - c. Discuss and Vote to Take Action on the Recommendation of the Construction Manager to Award Contract Bid Package for the New Danforth Campus
 - I. Bid Package No. 35 - Lockers
 - d. Discuss and Vote to Take Action on the Guaranteed Maximum Price Amendment No. 05 of the AIA Contract with T. Scott Construction for the New Danforth Campus
 - e. Discuss and Vote to Take Action on the Quote (State Contract Pricing) provided by Video Reality for the New Danforth Campus
 - f. Discuss and Vote to Take Action on the Recommendation of the Construction Manager to Award Contract Bid Package for the New Danforth Campus
 - I. Bid Package No. 1 Communications Cabling
 - g. Discuss and Vote to Take Action on the Guaranteed Maximum Price Amendment No. 06 of the AIA Contract with T. Scott Construction for the New Danforth Campus
 - h. Discuss and Vote to Take Action on the Proposal from Bockus Payne for Consulting Services on the Information Technology and Audio Video Design and Solicitation for the New Danforth Campus
 9. Superintendent's Report Presented By Dr. Michelle Keylon

- a. Discuss and Vote to Take Action on an Internal Activities Review Committee for FY 2021 (In Accordance with the '10 Day Rule')
- b. Discuss and Vote to Take Action on Changing the FY 2020-2021 School Calendar from a 180 Day Schedule to a 1,080 Hour Schedule (no handout)
- c. Discuss and Vote to Take Action on the District's Return to Learn Plan for FY 2021
- d. Discuss and Vote to Take Action on the Student Handbook for FY 2021
- e. Discuss and Vote to Take Action on the Renewal of the Cooperative Districts Agreement for Workforce & Economic Development Planning and Services
- f. Discuss and Vote to Take Action on Bank Proposals for Phase 2 of the Danforth Campus Financing
- g. Discuss and Vote to Take Action on Consideration of Adoption of a Resolution Approving and Affirming a Ground lease Agreement and a Lease/Purchase Agreement and Authorizing the Execution of the Same; Acknowledging Assignment of Lessor's Interest in Lease/Purchase Agreement; Authorizing Employment of the School District Counsel, Financial Advisor, and Bond Counsel Pertaining to Financing; and Authorizing School District Officials to Execute any and all Necessary Documents in Connection with the Aforementioned Transactions
- h. Discuss and Vote to Take Action on Awarding of Quotations, and Contracts for Purchases of Capital Improvements, Goods, and/or Services

Quotation(s) FY 2021

2021-005	Computers & Peripherals - Districtwide
2021-006	Audio Visual Equipment – Portland & Rockwell Campuses
2021-007	Point of Sale Equipment, Software & Installation

Contract(s) FY 2021

1. Scope of Services Agreement with NextThought for 3 Additional Program Videos
2. Corporate Wellness Services Agreement with Integris Ambulatory Care Corporation for Flu Shots
3. Staffing Agreement with Manpower

10. Confirm the Regular Board of Education Meeting Scheduled for September 14, 2020 at 4:00 p.m. in Room D1870 of the Corporate Training Building Located on the Rockwell Campus of the Francis Tuttle Technology Center, 12777 North Rockwell, Oklahoma City, OK 73142

11. New Business

12. Proposed Executive Session to Discuss:

- a. The Following Personnel Items so the Board May Return to Open Session to Report on and/or to Vote to Take Action on the Following Items Listed with no action necessary on Items a (1)(2):

1. The Retirement of the Following Personnel for FY 2021 [Title 25 O.S. 307.B.1]
Jim Luthye, Facility Assistant/Facility Management and Development/Reno Campus, Effective July 31, 2020

Scott Blancett, Receiving Clerk/Facility Management and Development/Rockwell Campus, Effective September 30, 2020
2. The Resignation of the Following Personnel for FY 2021 [Title 25 O.S. 307.B.1.]
Richard Shaw, Web Designer/Marketing & Communications/Rockwell Campus, Effective August 14, 2020
3. The Employment of the Following Personnel for FY 2021 [Title 25 O.S. 307.B.1.]

Full-Time Instructional Personnel

Name	Position	Hire Date
Michelle Rios	Evening Esthetics Instructor/Reno Campus	07/27/20
Matthew Manaugh	Welding Instructor/Portland Campus	08/01/20
Robert "Kent" Skinner	Manufacturing Technology Machining Instructor/Portland Campus	08/10/20

Full-Time Personnel

Name	Position	Hire Date
Casey Blair	Financial Aid Specialist/Financial Aid/Campus Administration/Rockwell Campus	08/17/20
Kristin Garcia	Start-Up Specialist/Business Incubator/Workforce & Economic Development/Business Innovation Center	08/17/20

Part-Time and/or Temporary Personnel

Name	Position	Hire Date
Kristine Murray	Project HOPE Registrar/Rockwell Campus (Grant Funded)	08/18/20-6/30/21

13. Vote to Convene in Executive Session

14. Vote to Approve Returning to Open Session

15. Statement of President Kurt Loeffelholz Concerning Minutes of the Executive Session

16. Vote to Take Action on The Employment of the Following Personnel for FY 2021: Full-Time Instructional Personnel: Michelle Rios, Evening Esthetics Instructor/Reno Campus, Effective July 27, 2020; Matthew Manaugh, Welding Instructor/Portland Campus, Effective August 1, 2020; Robert "Kent" Skinner, Manufacturing Technology Machining Instructor/Portland Campus, Effective August 10, 2020; Full-Time Personnel: Kristin Garcia, Start-Up Specialist/Business Incubator/Workforce & Economic Development/Business Innovation Center, Effective August 17, 2020; Casey Blair, Financial Aid Specialist/Financial Aid/Campus Administration/Rockwell Campus, Effective August 17, 2020; Part-Time and/or Temporary Personnel: Kristine Murray, Registrar/Project HOPE/Rockwell Campus (Grant Funded), Effective August 18, 2020 through June 30, 2021

17. Vote to Elect a President, Vice President, Clerk and a Deputy Clerk for a Term of One Year

18. Vote to Adjourn

Posted on the front door of the Rockwell Campus, 24 hours prior to the Board Meeting. Notice of this Regular Board of Education Meeting was given to the Office of the Oklahoma County Clerk prior to December 15, 2019. Change of Location for this Meeting was given to the Office of the Oklahoma County Clerk on July 31, 2020 at 11:53 a.m.

By: 
Sherri Meyer, Deputy Clerk, Board of Education