



## Next Step Tuition Waiver Application

Student Name: \_\_\_\_\_ ID Number: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_ City, State, ZIP: \_\_\_\_\_

High School: \_\_\_\_\_ Graduation Date: \_\_\_\_\_

Program of Study: \_\_\_\_\_

The Next Step Tuition Waiver provides qualifying students with a tuition waiver for one Career Training program. The waiver cannot be used for books, clothing, and any other materials or fees required by their program.

To qualify, students must have a diploma from one of Francis Tuttle Technology Center's partner schools, or have lived within the Francis Tuttle Technology Center school district upon high school graduation. Applicants must begin their first Career Training program before their twenty-first birthday to qualify.

In order to keep the scholarship, students must remain in good standing within the policies and procedures of Francis Tuttle Technology Center. Students receiving federal student aid are also eligible to receive the Next Step Tuition Waiver.

*Please return this application with a copy of your complete high school transcript or diploma to:*

Francis Tuttle Technology Center  
Financial Aid Office  
12777 N Rockwell Avenue  
Oklahoma City, OK 73142  
Fax: (405) 717-4392

For more information, please call (405) 717-4315 or email [finaid@francistuttle.edu](mailto:finaid@francistuttle.edu). We will be happy to assist you!

By signing this form, I certify that 1) I understand and agree with the terms of this tuition waiver; 2) I am a U.S. citizen or am a qualified alien under the federal Immigration and Nationality Act, and am lawfully present in the United States; and 3) I was a resident of Francis Tuttle Technology Center School District No. 21 upon high school graduation. I also agree to comply with the policies as stated on this form, including the FAQs on the next page; and I understand that I can only use the Next Step Tuition Waiver for one program, regardless of the amount.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

**Remember to attach a copy of your diploma or a complete high school transcript (showing your graduation date) to this application.**

## FAQ's for the Next Step Tuition Waiver

- **Can I use the tuition waiver for more than one program?**  
The tuition waiver can only be used for one Career Training. You may get as many certificates as you like within your chosen program, as long as you begin the program before your 21<sup>st</sup> birthday and remain continuously enrolled. For a list of Career Training programs, please visit our website at [www.francistuttle.edu/programs-courses/career-training-programs](http://www.francistuttle.edu/programs-courses/career-training-programs).
- **Will I still be able to use the tuition waiver if I am on a waitlist before my 21<sup>st</sup> birthday?**  
You must start your program before you turn 21 in order to qualify for the Next Step Tuition Waiver. In some cases, a program might have a long wait list, so it's important to apply early in order to guarantee a start date in your program before your 21<sup>st</sup> birthday.
- **Can I receive the Next Step Tuition Waiver if I have a GED?**  
No. In order to qualify for the Next Step Tuition Waiver, you must have a high school diploma from one of the high schools in Francis Tuttle district, or have a completion certificate from a home-school program and live in the Francis Tuttle district.
- **If I withdraw from a program and return to school at a later date, can I still use my Next Step Tuition Waiver?**  
Yes, as long as your return date occurs before your 21<sup>st</sup> birthday. If there are extenuating circumstances, you may write an appeal letter to the Financial Aid Office, who will then meet with a committee to review your circumstances.
- **If I have already used my Next Step Tuition Waiver for one program but feel it would be more financially beneficial to use it for a second program, what are my options?**  
The Next Step Tuition Waiver can only be used for one program. However, we understand that different programs may have different costs. If you have already used it for a program but feel it would be more beneficial to use it for a more expensive program, you may pay for the first program and the tuition waiver will be applied to the program of choice.
- **If I don't qualify for the Next Step Tuition Waiver, what are my other options?**  
You may review a list of other tuition waivers and scholarship opportunities at [www.francistuttle.edu/scholarships](http://www.francistuttle.edu/scholarships).