FRANCISTUTTLE

FRANCIS TUTTLE - FINANCIAL AID
IDENTITY VERIFICATION

Academic year
2026–2027

STUDENT INFORMATION

Please type or print clearly using only blue or black ink.

Last name	First name		Middle I.	FTTC ID
Local street address	**City**	**State**	**Zip code**	**Daytime phone number**

This form will not be processed if any items are left blank or illegible.
If clarification of your situation is necessary, additional information or documentation may be required.

PURPOSE

To confirm your identity.

INSTRUCTIONS FOR IN-PERSON SUBMISSION

1. Visit the Francis Tuttle Technology Center (FTTC) Financial Aid Office, Rockwell Welcome Center, Suite A1006 with your unexpired, valid, government-issued photo ID (examples listed below).
2. Complete this form in the presence of FTTC Financial Aid staff.
3. FTTC staff will make a copy of your photo ID and upload it to your financial aid file.

INSTRUCTIONS FOR MAIL SUBMISSION

1. Bring this blank form, a copy of an unexpired, valid, government-issued photo ID (examples listed below), and your original photo ID to a notary.
2. Complete this form in the presence of the notary.
3. The notary will complete Section B.
4. Mail this form **AND** a copy of your photo ID to Francis Tuttle Technology Center, Financial Aid, 12777 N Rockwell Ave, Oklahoma City, OK 73142.

SECTION A: VALID GOVERNMENT-ISSUED PHOTO ID

Examples of an acceptable unexpired, valid, government-issued photo ID include but are not limited to:

- Driver's license.
- Other state-issued identification card.
- Passport.

If submitting this form by mail, you must attach a copy of your unexpired, valid, government-issued photo ID to this form.

FOR FA OFFICE USE ONLY

Received by (print name):	FA staff signature:	Date form was received:

Last Name	First Name	Middle I.	FTTC ID

SECTION B: NOTARY'S CERTIFICATION OF KNOWLEDGE

State of _____

City/County of _____

on _____ (Date) before me, _____ (Notary's Name),

personally appeared, _____ (Printed name of signer), and proved to me

on the basis of satisfactory evidence of identification _____ (Type of unexpired government-issued photo ID

provided) to be the above-named person who signed the foregoing instrument.

WITNESS my handwritten signature and official seal

(seal) _____ (Notary signature)

My commission expires on _____ (Date)

Note: If the notary statement appears on a separate page from the Statement of Educational Purpose, there must be a clear indication that the Statement of Educational Purpose was the document notarized and includes the type of ID used to verify your identity.

If you need assistance to complete this form, please contact our office at 405-717-4315 or email at finad@francistuttle.edu.