FRANCISTUTTLE

FRANCIS TUTTLE - FINANCIAL AID
INDEPENDENT VERIFICATION WORKSHEET

Academic Year
2026-2027

Your application was selected for review in a process called "Verification." In this process, Francis Tuttle will compare information from your FAFSA with this worksheet and the financial data you must submit. The law requires completion of Verification before awarding and/or disbursing federal aid. If there are differences between your FAFSA application and your verification documentation, electronic corrections to your FAFSA may be required. Contact the Francis Tuttle Financial Aid Office at (405) 717-4315 if you have questions.

STUDENT INFORMATION

Last Name	First Name		Middle I.	FTTC ID
Local Street Address	**City**	**State**	**Zip Code**	**Daytime Phone Number**

INSTRUCTIONS

1. Complete all sections of this worksheet in full**. Incomplete forms will be returned.**
2. If you or your spouse have filed a 2024 Federal Income Tax Return with the IRS:
   a. Select A under Independent Student's Information and Spouse's Information as appropriate on the 2nd page of this Form. As part of the Federal Student Aid eligibility, students, and spouses (as appropriate), will be required to consent and approve sharing and importing income and tax information from the IRS to the FAFSA form, even if the attempt to obtain or use such data is ineffective. In other words, if the student and spouse filed separate 2024 IRS income tax returns, both must provide consent and approval to share and import income and tax information from the IRS. In most cases, no further documentation is needed to verify 2024 income information that was transferred into the student's FAFSA via the FA-DDX. If you or your spouse filed an amended IRS tax return for 2024, you must provide a signed copy of the 2024 IRS Form 1040X.
   b. If you or your spouse's income tax return information was unavailable or you or your spouse were unable to use the IRS Direct Data Exchange (DDX) when filing the FAFSA, then you must provide a 2024 IRS Tax Return Transcript or a signed copy of the 2024 Federal Income Tax Return and applicable schedules.
3. If you or your spouse were not required to file a 2024 Federal Income Tax Return with the IRS:
   a. Select either B or C under Independent Student's Information and Spouse's Information as appropriate on the 2nd page of this Form.
   b. If the spouse had income: attach all 2024 W-2s, 1099s, or other income statements.
   c. If the spouse does not have a Social Security Number (SSN), Individual Taxpayer Identification Number (ITIN), or Employer Identification Number (EIN): submit a letter from the appropriate tax filing authority that the individuals did not file taxes.
4. Requested documents **must** be submitted within **30 days** of the initial request to be considered for all available financial aid.
5. Return the requested documents to the Financial Aid Office in person at the Rockwell Welcome Center, Suite A1006, or mail them to Francis Tuttle Technology Center, Financial Aid Office, 12777 N Rockwell Ave, Oklahoma City, OK 73142.

NOTE: Due to imaging system requirements, photographs of documents are not acceptable.

SECTION A: FAMILY SIZE INFORMATION *ATTACH A SEPARATE SHEET IF MORE SPACE IS REQUIRED.

Write the names of the people in your parent(s)' household in the chart below:

1. Include **yourself** on the first line**.**
2. Include **your spouse** if you are married.
3. Include your **children or your spouse's children** if you or your spouse will provide *more than half* of their support between July 1, 2026, and June 30, 2027, even if the children do not live with you.
4. Include **other dependents** if they now live with you, and you or your spouse will continue to provide *more than half* of their support through June 30, 2027. The student should not include any unborn children in the family size.

Full Name of Family Member	Age	Student's Relationship to Family Member
1.		*Self*
2.		
3.		
4.		
5.		
6.		
7.		
8.		

Last Name	First Name	Middle I.	FTTC ID

SECTION B: INDEPENDENT STUDENT'S INFORMATION (Check the box that applies):

a. ☐ I filed/will file a 2024 Federal IRS Tax Return, Puerto Rican, or Foreign Income Tax Return.

- ☐ My income tax return information was unavailable, or I was unable to use the IRS DDX when filing the FAFSA. I have attached my **2024 IRS Tax Return Transcript** or a **signed copy of my 2024 Federal Tax Return, or Foreign Income Tax Return**

b. ☐ I was not employed, did not have income, and was not required to file a 2024 Federal IRS Tax Return.

- If you do not have an SSN, ITIN, or EIN: attach a letter from the appropriate tax filing authority that you did not file taxes.

c. ☐ I was employed and had income, but was not required to file a 2024 Federal IRS Tax Return:

- **Complete the chart below**: list employer(s) and the amount that was earned in 2023.
- **Attach copies of all 2024 W-2 and 1099 Forms.**
- If you do not have an SSN, ITIN, or EIN: attach a letter from the appropriate tax filing authority that you did not file taxes.

COMPLETE CHART ONLY IF BOX "C" ABOVE IS CHECKED

Non-Tax Filers with 2024 earnings are federally required to submit a copy of W-2(s) from each employer to the Financial Aid Office with this Form.

Name of Employer	Amount Earned in 2024	2024 W-2 and 1099 Forms received from employer?	2024 W-2 and 1099 Forms attached to this Form?
	$	Yes ☐ No ☐	Yes ☐
	$	Yes ☐ No ☐	Yes ☐
	$	Yes ☐ No ☐	Yes ☐

*If more space is required, attach a separate page.

Note: If you lost or never received a W-2, contact your employer to request a copy to provide with this Form.

SECTION C: SPOUSE'S INFORMATION (Check the box that applies):

a. ☐ I filed/will file a 2024 Federal IRS Tax Return, Puerto Rican, or Foreign Income Tax Return.

- ☐ My income tax return information was unavailable, or I was unable to use the IRS DDX when filing the FAFSA. I have attached my **2024 IRS Tax Return Transcript** or a **signed copy of my 2024 Federal Tax Return, or Foreign Income Tax Return.**

b. ☐ I was not employed, did not have income, and was not required to file a 2024 Federal IRS Tax Return.

- If you do not have an SSN, ITIN, or EIN: attach a letter from the appropriate tax filing authority that you did not file taxes.

c. ☐ I was employed and had income, but was not required to file a 2024 Federal IRS Tax Return:

- **Complete the chart below**: list employer(s) and the amount that was earned in 2024.
- **Attach copies of all 2024 W-2 and 1099 Forms.**
- If you do not have an SSN, ITIN, or EIN: attach a letter from the appropriate tax filing authority that you did not file taxes.

COMPLETE CHART ONLY IF BOX "C" ABOVE IS CHECKED

Non-Tax Filers with 2024 earnings are federally required to submit a copy of W-2(s) from each employer to the Financial Aid Office with this Form.

Name of Employer	Amount Earned in 2024	2024 W-2 and 1099 Forms received from employer?	2024 W-2 and 1099 Forms attached to this Form?
	$	Yes ☐ No ☐	Yes ☐
	$	Yes ☐ No ☐	Yes ☐
	$	Yes ☐ No ☐	Yes ☐

*If more space is required, attach a separate page.

Note: If you lost or never received a W-2, contact your employer to request a copy to provide with this Form

SECTION D: CERTIFICATION AND SIGNATURE

Certification: I certify that the submitted information is true and correct to the best of my knowledge and belief. If asked by an authorized official, I agree to provide additional proof of the information provided on this Form. I understand that purposely providing false or misleading information on this Form may result in reduction or repayment of aid, fines, and/or imprisonment in this and/or future years.

Student's Signature	Date form was signed
Spouse's Signature	Date form was signed